



**VERA Z. DWYER COLLEGE
OF HEALTH SCIENCES**

INDIANA UNIVERSITY SOUTH BEND

**TITLE: Division of Dental
Education Skill Assessment
Grading Policy**

POLICY NO: IUSB-CHS-DE.011

EFFECTIVE DATE: January 1,
2018

TARGET GROUP: Division of
Dental Education Students

SECTION: Division of Dental
Education Student Policy

**REVISION DATE: December
15, 2017**

Purpose:

The purpose of this policy is to define the grading procedure for skill assessment evaluations also known as competency evaluations and/or skill assessments.

Policy:

The course instructor will provide skill assessment evaluation rubrics to the student at the beginning of the semester. The student will provide appropriate rubrics to initiate a graded attempt.

All skill assessments evaluations must be completed at 100% competency during preclinic/clinic sessions to advance to the next clinical course. *1st year students will have 3 attempts to complete skill assessment evaluations. 2nd year students will have 2 attempts to complete skill assessment evaluations.* Skill assessment standards may be practiced on a student partner, but must be completed for competency on a clinic patient, unless otherwise stated.

All skill assessment documentation, including reattempts, must be submitted to mentor coordinators according to syllabus due dates. Every skill assessment attempt is documented, and counted towards the total number of attempts. The instructor will document the discussion, remediation, and student interaction for each attempt. Intentional misrepresentation of documentation and/or failure to submit all documentation is considered academic misconduct.

An * placed next to a rubric criterion indicates a critical criterion. If a criterion is missed, the instructor will allow the student to continue the assessment, unless a safety concern or critical criterion is missed. Procedure for following a skill assessment attempt is as follows:

If any 1 criterion (not marked with an *) is not passed at competency (Not Met)

- Remediation will be mandatory in the form of a discussion with the instructor
- Require independent practice prior to reattempt
- Reattempt can occur during the same clinic session (time permitting)

If any 3 criteria or 1 critical criterion is not passed at competency (Not Met)

- Remediation will be mandatory in the form of a discussion with the grading instructor, and individual instruction with the mentor coordinator
- Required independent practice prior to reattempt
- Reattempt must occur on a **different calendar day**